New York State College Health Association

**NYSCHA 2024 Annual Meeting**

**EXHIBITOR AGREEMENT FORM**

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| Organization Conducting Activity (Individual Activity Applicant) | **New York State College Health Association (NYSCHA)***NYSCHA Tax ID # 23-7289786* |
| Title of Educational Activity | **NYSCHA 2024 Annual Meeting** |
| Date(s) | November 13-14, 2024 |
| Location | The Delta by Marriott Utica, Utica, New York |
| Individual Activity Applicant Address, Phone, Fax, Contact, Email | Linda Dudman, NYSCHA Conference PlannerNew York State College Health Association (NYSCHA)c/o Linda Dudman, 26 Threadleaf Lane, Penfield, NY 14526646-812-2148 / Lpdudman26@gmail.com  |
| **To be completed by the Exhibiting Organization:** |
| Exhibiting Organization  |  |
| Primary Contact – Include Email, Phone, & Mailing Address  |  |
| Representative(s) Attending 2024 Annual Meeting |  |
| Date Exhibitor Form Submitted |  |
| Payment Amount and Payment Method – Check or PayPal |  | Date Payment Received by NYSCHA: |

**Terms, Conditions, and Purposes of a Commercial Exhibit at a Continuing Education Event**

1. The exhibitor registration fee is $650 if paid by August 31, 2024 and $775 if paid after this date.
2. This activity is for educational purposes only and will not promote any proprietary interest of an exhibiting organization.
3. The Individual Activity Applicant is responsible for all decisions related to the educational activity. Exhibitors may **not** participate in any component of the planning process of an educational activity, including:
	* Assessment of learning needs
	* Determination of objectives
	* Selection or development of content
	* Selection of planners, presenters, faculty, authors and/or content reviewers
	* Selection of teaching/learning strategies
	* Evaluation methods
4. All funds or other support associated with this activity will be given with the full knowledge and consent of the Individual Activity Applicant. No other funds from the Exhibitor will be paid to the program director, faculty/speakers, or other individuals involved with this educational activity.
5. Exhibiting, promotion, or marketing of companies or their products or services must not occur in the educational space (where learner is engaging with educational content, material, or faculty) within 30 minutes before or after an accredited education activity.
6. Marketing or advertisement for exhibits, promotions or sales may not be included within educational activity content (e.g., slides, handouts, enduring materials) and must take place in a location that is physically separated from the area where educational content is delivered.

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| By typing my name below, I am providing my electronic signature confirming that I am duly authorized to enter into agreements on behalf of my organization. My signature indicates agreement of the terms and conditions listed in the Exhibitor Agreement above. |
| **Exhibitor Representative:** | Name: | Date: |
| **Individual Activity Rep:** | Name: Linda Dudman | Date: |

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| **NYSCHA 2024 Exhibitor Policies**  |
| Only exhibits relating to nursing or medical care of clients with intellectual or developmental disabilities and those relative to general nursing practice are allowed. The NYSCHA Conference Planning Committee in its sole discretion determines eligibility of any company or product for exhibit if there is a question regarding the appropriateness.* Subletting space is not permitted. Two or more companies may not exhibit in a single space unless arrangements are made in advance with the NYSCHA Conference Planner.
* All exhibit material must conform to fire regulations and electrical codes of the exhibit hall.
* Exhibitors with audible electric devices, sound motion pictures, or other exhibits or devices which might prove objectionable to other exhibitors may be required to accept booth assignments that diminish reasonable objections.
* This is a smoke free conference.

By exhibiting at the Annual Meeting, exhibitors hereby grant the New York State College Health Association (NYSCHA) a fully paid, perpetual, nonexclusive license to use, display, and reproduce the name of the exhibitor in any directory listing of the exhibiting companies at the Conference and to use such names in promotional materials. * NYSCHA will not be liable for any errors in any listing or descriptions or omitting an exhibitor from the directory or other list or materials.
* Exhibitors shall not use the NYSCHA name and logo on any collateral material.

Exhibiting, promotion, or marketing of companies or their products or services must not occur in the educational space (where learner is engaging with educational content, material, or faculty) within 30 minutes before or after an accredited education activity.Property of the Exhibitor is the sole responsibility of the Exhibitor and/or its owner. The Exhibitor agrees that it has procured sufficient insurance to cover the loss of such property and waives any claims under the NYSCHA insurance policy for loss of the Exhibitor property. The New York State College Health Association, its officers and members, and/or the NYSCHA Conference Planners shall not be responsible for any loss or damage to property or injury that may occur to the exhibitor’s employees from any cause whatsoever, prior, during, or subsequent to the period covered by the exhibit. * The exhibitor expressly releases NYSCHA, its officers and members, and/or the NYSCHA Conference Planners from, and agrees to indemnify same, against any and all claims for such loss, damages, or injury.
* Exhibitors will be responsible for any damages to hotel property.

The conference and associated exhibit hours may be cancelled by the New York State College Health Association without notice. In the event of such cancellation, the exhibitor fee shall be refunded.Any exhibitor wishing to ship materials in advance of the conference should make arrangements directly with the hotel. NYSCHA, its officers and members, and/or the NYSCHA Conference Planners are not responsible for any such arrangements, transport of exhibitor materials on site, or security/storage of materials. |

**New York State College Health Association (NYSCHA)**

NYSCHA, c/o Linda Dudman, 26 Threadleaf Lane, Penfield, New York 14526

**HAVE QUESTIONS?** Email Lpdudman26@gmail.com