

NYSCHA PRESIDENT

REQUIREMENTS: 1. Current member of NYSCHA
2. Previous experience in NYSCHA necessary
3. Shall be on the staff at a NYS Institution of Higher Education during the term of office

TERM: One Year starting immediately after the annual business meeting. The following years he/she will continue to serve on the Executive Board as the Past President.

SERVES AS A VOTING MEMBER OF THE EXECUTIVE COMMITTEE.

ACTIVITIES:

1. Chairs the Executive Board. Sets the agenda for the Executive Board meetings. Currently recommended that there is a minimum of three meetings per year in addition to the annual meeting.
2. Prepares an article for each newsletter and the annual report.
3. Receives and handles requests of assistance or guidance from individual members of NYSCHA or from colleges or universities in NYS.
4. Appoints a Nominating Chair at the annual meeting or soon after (with input from the Board).
5. Acts as a consult to the President Elect with program planning for the annual meeting.
6. Creates and appoints other committee chairs at the annual meeting. (**Resource**, Bylaws, Evaluation and Membership)